

ENGLISH 3AC · SEMESTER 2

My school club: English 3AC writing

Describe a school club in English 3AC with activities, meeting details and achievements. Read a complete original model and follow illustrated guidance.

Key points

- Use present simple for regular club activities.
- Use have or has + participle for achievements without a finished date.
- Tell the reader what pupils can do and how to join.

Learning goals

- Introduce a club and its purpose.
- Give accurate meeting and activity details.
- Distinguish a regular activity from a completed achievement.

What belongs in a school club description?

Name the club and say what its members do. Give a day, time and place if the task asks for practical information. Explain one activity in detail and finish with a benefit or an invitation to join.

Practice task: Describe a reading club for your school noticeboard. Include meeting details, regular activities and one completed project. The example is an imagined school club, not a notice for a real event.



Look for regular activities, a place to meet and a project the club has completed.

Which tense should I use?

Use present simple for routines: We meet on Thursdays. Members share short book reviews. Use present perfect for an achievement without a finished date: We have made a small class library. If you give a finished date, use past simple: We made the display last week.

Choose only language you understand. A correct simple sentence is better than a complicated form used without a reason. Check the club name, pronouns and agreement: The club meets; the members meet.

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PLAN A CLUB DESCRIPTION

Give the purpose before the practical details.

1 Purpose
Read stories and practise English

↓

2 Meeting
Thursday after lunch, in the library

↓

3 Activities and benefit
Read, discuss, write reviews, learn expressions

Read the examples. Explain the pattern. Make your own sentence.

Give the purpose before the practical details.

How do I make the club sound useful?

Give a concrete benefit: Reading aloud helps us practise pronunciation. Do not promise perfect English or guaranteed marks. A clear final invitation can tell classmates who to ask or what to bring. In a school task, use a fictional contact role such as our English teacher rather than private contact details.

Complete original writing model

Complete model: our reading club

Our school reading club gives pupils a quiet place to enjoy stories and practise English. We meet every Thursday after lunch in the library, next to the science room. At each meeting, we read a short text and share our favourite part. Sometimes we work in pairs to explain new words. We have collected several storybooks and made a small display of book reviews. New members do not need to buy a book because the school lends the texts. They only need a notebook, a pencil and a willingness to listen. I enjoy the club because I can learn new expressions and exchange ideas with my classmates. Pupils who want to join can ask our English teacher.

- The opening explains the club's purpose.
- Present simple gives regular activities; have collected and made give achievements.
- The ending tells new members how to join without private information.

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ROUTINE OR ACHIEVEMENT?

Choose a tense that fits the information.

1 Routine
We meet every Thursday.



2 Achievement
We have made a book display.



3 Finished date
We made the display last week.

Read the examples. Explain the pattern. Make your own sentence.

Choose a tense that fits the information.

How should I use this English 3AC lesson?

- Try the exercises before reading the answers.
- Explain a correction in your own words.
- Return to the examples when two structures look similar.

Exercises: try before reading the answers**1. A regular meeting**

Complete: The club ____ (meet) every Thursday.

2. An achievement

Complete: We have ____ (make) a book display.

3. Practical information

List three details a new member needs.

4. Your school club

Describe a real or imagined club with activities and joining details.

Answers and explanations

1. A regular meeting

Meets. The singular club takes a present-simple -s.

2. An achievement

Made. Have takes a past participle.

3. Practical information

A suitable answer includes the meeting day and time, the place, and what to bring or whom to ask.

4. Your school club

Check that the reader can identify its purpose, meeting details, activities and one benefit. Use routines and achievements accurately and avoid promises about guaranteed results.

Frequently asked questions

How do I write about a school club in English 3AC?

Introduce its purpose, give meeting details, describe activities and add a benefit or joining information.

Which tense describes club routines?

Use present simple: We meet on Thursdays. The club organises reading activities.

How can I describe a club achievement?

Use a complete sentence such as We have made a book display. If you add last week, use We made it last week.

Revision resource: follow the units, instructions and pace set by your teacher.

[Read the full lesson and practise on MATHFJIB.](#)